

Communication



Communication books

Due to the roster, sometimes you may not see a staff member from the Pip Squeaks room during drop off or pick up times.

Communication books are an effective and useful way to communicate with the Pip Squeak staff about your child. This book can be used to communicate requests, ideas, concerns or general information about your child to the Pip Squeak staff.

How to use these books

- If you need to communicate with the staff, write a message into the communication book and place the book in the plastic tray located next to the Pip Squeaks door (next to the whiteboard) in the morning.
- Each morning, a staff member from Pip Squeaks will check this tray for communication books and read your message.
- A Pip Squeak staff member will reply to your message and place it back in your child's bag by the end of the day.
- Please keep the communication book in your child's bag at all times, even if you have not written in it, as we may write in it during the day if we need to communicate to you

If you do not yet have a communication book please see a Pip Squeak staff member and we will make one up for you.

Email

If you would like to communicate through email please send it to pip.squeaks@smartiepants.com.au

I can also send any Pip Squeak newsletters through to you via email.

Phone

If you need to call us during the day please call 9438 3877 and press 5 to be directed to the Pip Squeaks phone.

Please feel free to come and speak to us anytime during the day ☺