

**SMARTIE PANTS
PARENT COMMITTEE MEETING**

MINUTES

Date: 26th August 2006

Attendance: Cassandra Eastham, Tania Kouranos, Dannielle Rowe, Sharon Carrafa, Rebecca Skabar, Eleanor Fitzmaurice, Sandy Black, Sonia Gleeson & Jo Johnson.

Apologies: Emma Jones, Sarah Wilson, Teha Smart & Jenna Anderson

Confirmation of minutes:
Read and Accepted.

Actions from Previous Minutes:

Action No.	Action
001/ 8	Discuss Committee Terms of Reference in conjunction with the template and allocate members to
001/ 10	Sharon to organize a e-mail address for the Parent committee
001/5	Parent Committee report to be included in Newsletter
002/ 1	Program evaluation to be circulated and discussed- Sub Committee to Be formed
002/ 3	Smartie Pants Philosophies are to be read by committee and discussed further as to any changes, a addition
003/1	Parents to be made aware of 'Parent notification of child's illness or injury register' by staff in the room.
003/2	A Draft of Committee's objectives and purpose was circulated at the meeting, Members at to review this document for feedback. Cassandra is to chase up a Template for us to refer to and draft as a Committee. Objectives draft attached.

5: General Business:

- Birthday Celebration are to be put on hold/cancelled and a Christmas party held on Tuesday 19/12/06, 7.30pm at Smartie Pants.
- Parent Communication in Newsletter Teha to put a Blurb together.
- Sonia and Cassandra to also put something together for the Parent newsletter re- the Committee.
- Room temperatures are now at a steady 20' with thermometers in each room to help regulate.
- Sub- Committee was formed to discuss Program Evaluations
- Parents to be notified of staff change of rosters in next newsletter

Matters requiring ratification of executive decision
Not Applicable

5.2 **Matters for noting and, where appropriate, acceptance of recommendations.**

Not applicable

Other Business

7. **Next Meeting**

Saturday 30th September 2006- 9.00am, Smartie Pants.