

**SMARTIE PANTS  
PARENT COMMITTEE MEETING**

**MINUTES**

**Date:** 29/7/2006

**Attendance:** Cassandra Eastham, Tania Kouranos, Dannielle Rowe, Teha Smart, Sharon Carrafa, Rebecca Skabar, Eleanor Fitzmaurice, Jenna Anderson, Sonia Gleeson & Jo Johnson.

**Apologies:** Sandy Black, Emma Jones & Sarah Wilson

**Confirmation of minutes:**  
Read and Accepted.

**Actions from Previous Minutes:**

001/1	Elected joint chairpersons Sonia Gleeson and Cassandra Eastham.
001/2	Committee all agrees that a Treasurer is not required at this time.
001/3	Committee all agree Meetings are to be the last Saturday of the month at 9.00am, at Smartie Pants
001/4	Review parent Communication strategy, all agree White board is working, and requires further discussion. A Sub-Committee was formed.
001/5	Parent Committee report to be included in Newsletter, Cassandra to write
001/6	Whiteboard to be used for daily occurrence and in an orderly fashion actioned and accepted
001/7	Committee all agree that a Quorum is not necessary to commence meetings
001/8	A Draft of Committee's objectives and purpose was circulated at the meeting, Members at to review this document for feedback. Cassandra is to chase up a Template for us to refer to and draft as a Committee. Objectives draft attached.
001/9	Committee all agreed that Teha Smart should be the Parent Committee Liaison.

**5: General Business:**

**5.1 Election of Committee was all agreed:**

**Chair:** Sonia Gleeson & Cassandra Eastham

**Secretary:** Dannielle Rowe

**Parent Liaison:** Teha Smart

### 5.1.2

The Committee heard that parents had requested the introduction of TV into the morning routine as a method of easing their children into the day and Smartie Pants was requesting feedback and a decision from the Committee. The Committee all agreed after lengthy discussion that the introduction of T.V to the morning as an easy induction into to daycare was unanimously rejected on the basis that there is quiet corners, book time and staff comforting to take care of the children, as well as not being cost effective.

### 5.1.3

'Green Nose' Policy was discussed and all agreed that this rule is to be amended to a Parent discretion and temperature to be an indication of the Childs health or likeliness of infection to others. If a child's Temp is 38.5 or above that child is to be removed from center. Staff will give parents a phone call when they notice child's temperature rising, Panadol may be issued if Parent agrees, then another call if the child is to be sent home. Staff will ensure to keep noses clean to slow the viral spread. Parents are to be notified of rule changes via Whiteboard and Newsletter.

### 5.1.4

Program evaluations were discussed with Eleanor to provide example room programs and definition for further discussion next meeting.

### 5.1.5

Smartie Pants Philosophies are to be read by committee and discussed further as to any changes, amendments or addition. The recommendations are to be submitted to management for approval. If approved the recommendations will be circulated in the Newsletter for parent feed back. Parent Committee to discuss feedback and provide amendments to Smartie Pants management for approval and posting.

Philosophies should be reviewed and discussed yearly.

### 5.1.6

Parents to be made aware or 'Parent notification of child's illness or injury register' by staff in the room.

## 5.2 **Matters requiring ratification of executive decision**

Not Applicable

## 5.3 **Matters for noting and, where appropriate, acceptance of recommendations.**

Not applicable

## **Other Business**

### 6.1

Family Grouping to be further discussed, as this is an issue for some parents in regards to child's age, immunizations, mobility and viral outbreaks.

Committee members to think about how they feel towards family grouping, and make further suggestions for improvements.

## 7. **Next Meeting**

Saturday 26<sup>th</sup> August 2006- 9.00am, Smartie Pants.